



STATE OF OKLAHOMA

WORKERS' COMPENSATION COMMISSION

M I N U T E S

of the

WORKERS' COMPENSATION COMMISSION

FOR THE STATE OF OKLAHOMA

for the

August 19, 2015

Special Public Meeting

MINUTES OF THE MEETING OF THE WORKERS' COMPENSATION COMMISSION FOR THE STATE OF OKLAHOMA

The members of the Workers' Compensation Commission for the state of Oklahoma met at 1915 N. Stiles Ave., Oklahoma City, Oklahoma, on August 19, 2015.

Members present: Chairman Gilliland, Commissioner Liotta, and Commissioner Young.

Others in attendance on behalf of the Commission: Kim Bailey, Neal Leader, Jay Cannon, Clif Cypert, Lindsey Christopher, Andrea Bair, and Holly Miller.

Chairman Gilliland expressed appreciation for those in attendance. After the roll was taken, he announced the presence of a quorum and the Statement of Compliance with the Open Meeting Act was read. The meeting was called to order at approximately 2:00 p.m.

Approval of Minutes

Chairman Gilliland presented the minutes of the August 6, 2015 public meeting for approval.

Motion: Commissioner Young moved to approve the minutes of the August 6, 2015 public meeting.

Second: Commissioner Liotta.

Those voting aye: Commissioner Liotta, Commissioner Young, and Chairman Gilliland.

The motion carried.

1. Commission Ratification of Travel Vouchers for July 2015

85A O.S. §23 states any commissioner or employee of the Commission shall be entitled to receive his or her necessary traveling expenses as provided in the State Travel Reimbursement Act. The expenses shall be certified by the person who incurred them and shall be allowed and paid on presentation of vouchers approved by the Commission. In accordance with this section, the Commission considered a vote to ratify the travel vouchers from July 2015.

Motion: Chairman Young moved to approve all of the vouchers listed in the Consent Agenda, which is labeled as Agenda Item 1 and included as a part of these minutes.

Second: Commissioner Liotta.

Those voting aye: Commissioner Liotta, Commissioner Young, and Chairman Gilliland.

The motion carried.

2. Consent Agenda for Travel Vouchers Currently Outstanding

85A O.S. §23 states any commissioner or employee of the Commission shall be entitled to receive his or her necessary traveling expenses as provided in the State Travel Reimbursement Act. The expenses shall be certified by the person who incurred them and shall be allowed and paid on presentation of vouchers approved by the Commission. In accordance with this section, the Commission considered a vote to approve the currently outstanding vouchers.

Kim Bailey, Executive Director, recommended approval.

Motion: Commissioner Liotta moved to approve all of the vouchers listed in the Consent Agenda, which is labeled as Agenda Item 2 and included as a part of these minutes.

Second: Commissioner Young.

Those voting aye: Commissioner Liotta, Commissioner Young, and Chairman Gilliland.

The motion carried.

3. Discussion and Consideration of Funds Available to Transfer to Attorney General's Fraud Investigation Unit

The Commission will discuss and consider approval of the amount and source of funds available to send to the Attorney General's Fraud Investigation Unit. 85A O.S. § 15(B) provides that the Commission shall certify to the State Treasurer that funds are available for transfer, on which certification the State Treasurer shall transfer those funds from the Workers' Compensation Fund of the Commission to the fund account used for the maintenance, operation, and support of the Attorney General's Fraud Investigation Unit.

Motion: Commissioner Young moved to approve the availability of \$405,000 of funds for FY16 from the Commission and the letter be sent to the MITF for the remaining \$389,000 to the fund for the maintenance, operation, and support of the Attorney General's Fraud Investigation Unit.

Second: Commissioner Liotta.

Those voting aye: Commissioner Liotta, Commissioner Young, and Chairman Gilliland.

The motion carried.

4. Personnel Policy

The Commission will discuss and consider approving the following agency policy: Computer, Internet, and Email Use Policy.

Clif Cypert recommended the Commission table the item to allow time for additional pertinent information to be added to the policy before discussion and consideration.

Motion: Chairman Gilliland moved to table the item to allow time for information to be added to the policy for further discussion at a future date.

Second: Commissioner Liotta.

Those voting aye: Commissioner Liotta, Commissioner Young, and Chairman Gilliland.

The motion carried.

5. Report on the Status of Electronic Data Interchange (EDI)

Commissioner Liotta reported on the status of EDI. His report is labeled as Agenda Item 5 and is included as a part of these minutes.

6. A. Executive Session

Pursuant to 25 O.S. § 307(B)(1), an Executive Session was proposed for the purpose of interviewing and discussing the hiring, salary or employment of Candidates A, B and C for the position of CFO under § 307(B)(1).

Motion: Commissioner Liotta moved to go into Executive Session for the purpose of interviewing and discussing the hiring, salary or employment of Candidates A, B and C for the position of CFO under § 307(B)(1).

Second: Commissioner Young.

Those voting aye: Commissioner Liotta, Commissioner Young, and Chairman Gilliland.

The motion carried

B. Vote to Reconvene in Open Session

Motion: Commissioner Young moved to reconvene in Open Session.

Second: Commissioner Liotta.

Those voting aye: Commissioner Liotta, Commissioner Young, and Chairman Gilliland.

The motion carried.

No action was taken with regard to the hiring, salary or employment of Candidates A, B and C for the position of Chief Financial Officer.

Announcements

The next regular meeting of the Commission is scheduled for September 10, 2015.

Adjournment

Chairman Gilliland announced the meeting was adjourned.

Agenda Item 1

Travel Vouchers for July 2015

Shane Curtin	8/4/2015	\$64.08	OKC to Tulsa and return
Tara Inhofe	8/5/2015	\$65.88	Tulsa to OKC and return
Patricia Sommer	8/5/2015	\$64.28	OKC to Tulsa and return
Valerie Rossiter	8/12/2015	\$63.28	OKC to Tulsa and return
Mike Egan	8/12/2015	\$63.28	OKC to Tulsa and return
Patricia McMillin	8/11/2015	\$63.28	OKC to Tulsa and return

Agenda Item 2

Travel Vouchers Currently Outstanding

Shane Curtin	8/4/2015	\$64.08	OKC to Tulsa and return
Tara Inhofe	8/5/2015	\$65.88	Tulsa to OKC and return
Patricia Sommer	8/5/2015	\$64.28	OKC to Tulsa and return
Valerie Rossiter	8/12/2015	\$63.28	OKC to Tulsa and return
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2012

An EDI Advisory committee was created in statute and staffed by the Governor for the Court. They held 6 public meetings and issued a report regarding development and implementation of EDI JUN 29 2012

They issued a list of recommendations and statutory changes necessary for implementation.

I am not yet fully aware of what the Court did with these recommendations going forward.

Feb 2014 The commission was created.

As the commission evaluated WCIS, it appears the thought was to identify another case management system, and for various reasons, not pursue an ongoing relationship with WCIS.

As the Commission was under a statutory mandate to implement EDI, and the idea was apparently to move away from WCIS, the decision was apparently made for WCIS to be a stand-alone system and not interface with case management, or at least not interface until a late date.

At the same time it became apparent that no reasonably affordable case management system was available.

An RFP for stand-alone EDI was initiated, then stopped, and then started again. That RFP exists, is near completion, but needs evaluated. AND EDI timeline was created, but is now out of date.

JUN 2015 New leadership came on board the Commission.

In an attempt to discover where we are in the process, E.D. Bailey and I met with OMES MIS, and the Court.

We identified an end goal of having an easily workable case management system that interfaced smoothly with EDI.

As there was no apparent alternative readily available for case management, the consensus was to re-establish a relationship with ACS, bring WCIS up to date and modify it so that it can interface with EDI, modify the EDI RFP with that intent, and then pursue EDI.

We tasked E.D. Bailey and Mike Harkey with meeting monthly going forward regarding all IT issues.

I have contacted Steve Latham and made him aware of our intent. He has responded positively, however is asking that we keep modifications to WCIS at a minimum in this fiscal year as his company is transitioning to involvement by his son.

My recommendations

We build on the EDI Advisory Committee report for the COURT; continue with an internal EDI team with MIS to cover all aspects of EDI and WCIS interface, forms and reports.

We review the existing RFP and modify it as necessary to interface with Case Management.

We pursue ACS to engage with us now, to plan for updating and modifying WCIS to interface with EDI.

An alternative is to go forward with a stand-alone EDI system. The RFP should be evaluated for release.